

**My QUINN-life is an internet service which enables you to instantly access your policy details. You will be able to check the most recent information on your policy, your premium and your current fund value.**

## How to login to QUINN-life online service for the first time

1. Open [www.quinn-life.com](http://www.quinn-life.com) in Internet Explorer
2. Click the My Quinn-life icon
3. You must read the Terms and Conditions of use. Click the "I Accept" button and this will bring you to the login page
4. Click on the "New User" button to open the screen below:


**Welcome to the new user web page**  
**Please enter your account details to begin the registration process**

**Web User Id :**  \*

**Policy Id :**  \*

**Date Of Birth :**   \*

**PIN Number :**       \*

5. Enter your Web User Id in the Web User Id box, issued by Quinn-life
6. Enter your Policy Id number in the policy ID box. If you have more than one policy with Quinn Life, enter any one of your Policy Id numbers. (Your policy ID is a 5 digit number).
7. Please enter your Date of Birth into the Date Of Birth (format dd/mm/yyyy, i.e. 31/12/1970). Alternatively, you can enter your date of birth by clicking on the calendar icon  and then selecting your date of birth from the calendar.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

8. Choose a 6 digit pin number. Two of the digits from your 6 digit pin number will be required for all subsequent logins to My Quinn-Life, so it should be a number you will remember for future logins. Enter the 6 digits of your pin number in the PIN number boxes.
9. Click the "Submit" button
10. Once your registration information has been processed, you will receive an email with a link to a web page. Open the link and follow the instructions to receive a password for your Quinn-life web account.
11. You are now logged in to My Quinn-life where you can view your policy details.

## My Quinn-life Website

It is recommended that you safeguard your login details to prevent others accessing your My Quinn-Life web account.

You should always log out correctly from your web session by clicking the Logout button.

Also – remember that if you click the Back button on your browser, your web session will expire. This is a security measure. Use the Back buttons within the website to move back a screen.

You can access Help on the website at any time by clicking the Help button on the top of the screen. It is recommended that you read the help section before transacting an online switch or before changing your premium online for the first time.

You can get back to the home page, which lists all of your policies, at any time by clicking the “My Policies” button on the top of the screen.

## Need any assistance?

If you have any queries or need any assistance with using the My Quinn-life website, please contact us and one of our Customer Service representatives will assist you.

Just call us on **1850 77 1851** from 9am – 6pm Monday to Friday or email us on [info@quinn-life.com](mailto:info@quinn-life.com).